



CHANGE OF ADDRESS REQUEST

Date: _____

Lightspeed Account Number: _____

Lightspeed Account Name: _____

Mailing Address Change: ☐ Residential Address Change: ☐ Both: ☐

OLD ADDRESS: _____

NEW ADDRESS: _____

By signing below, I authorize Lightspeed to change the address of record for the account listed above and further authorize Lightspeed to forward any returning mail for this account to the new address for this account, as stated above.

For use by individuals, including joint accounts:

Signature

Print Name

Signature (Second Party, If Joint account)

Print Name

For use by entity accounts only (i.e. corporations, partnerships, trusts):

Signature

Print Name of Signer

Title

APPROVED BY (Rep or Branch Manager)